

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing  
Regular Board Meeting  
September 14, 2011

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on September 14, 2011 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**Members Present**

Artie Grassman, Board Chair  
Daniel R. Roush, Vice Chair  
Timothy E. Owens  
Joy Kiser

**Occupations and Professions**

Karen Lockett, Board Administrator  
Jeremy Horton, Deputy Executive Director

**Absent**

Hunter Bryant, Secretary  
Marcie Jeffers  
Rita Zirnheld

**Others**

Michael West, Board Attorney  
Linda Bozeman – Policy Committee  
Derek Drury – Policy Committee  
Dana Parker – KBI Interpreter  
Molly Howard – KBI Interpreter  
Vicki Brown – Applicant  
Amy Melinski  
Edward Brinegar

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**Call to Order**

Ms. Grassman, Chair called the meeting to order at 1:30 p.m.

The Board tabled the Election of Officers until further notice

**Approval of Minutes**

The Board reviewed the May 18, 2011 minutes. Mr. Owens made a motion to approve the May 18, 2011 minutes. Mr. Roush seconded the motion. Motion carried.

**Board Monthly Financial Report**

The Board reviewed and discussed the old and new version of the financial report. The Board discussed Attorney fees. Mr. Horton stated that he would follow up on administrative fees. Mr. Owens made a motion to accept the financial statement and to accept the new financial report. Mr. Roush seconded the motion. Motion carried.

**O&P Update**

Mr. Horton discussed and explained to the board that the new financial report will show more data and will be most accurate with the board's revenues, transfers and expenditures.

Mr. Horton discussed the Memorandum from Shannon Tivitt, Executive Director. The memo stated that on August 5, 2011 the office of State Budget Director (OSBD) released the 2012-2014 Branch Budget Request Manual detailing the guidelines and documents required for this biennial request. Ms. Tivitt stated that as this important process is beginning to swing into full gear, Ms. Tivitt stated that she wants to keep the board informed of the schedule and deadlines to come.

**Board Chair Report**

Ms. Grassman expressed her concern regarding Temporaries that were waiting on their NIC Performance exams in view of the recent illegal activity by an employee of RID which has greatly delayed test results. The Board ascertained that there would not be any extensions due to extenuating circumstances for those who are no longer eligible for a temporary license as we have no statutory authority to do so, according to our Board Attorney, Michael West.

### **License Status Report**

At the end of the 2009-2010 renewal period – 209 Interpreters/93 Temporary Interpreters. No actions were taken

At the end of the 2010-2011 renewal period – 210 Interpreters/58 Temporary Interpreters. No actions were taken

### **Complaints**

Complaint #1101 – Ongoing

Complaint #1102 - Dismissed

Complaint #1103 – Dismissed

Complaint #1104 – Ongoing

Complaint #1105 - Ongoing

The Complaint committee discussed and reviewed complaint #1102. Mr. Roush, complaint committee recommended for the Board to dismiss Complaint #1102. Mr. Owens seconded the motion. Motion carried.

The Complaint committee discussed and reviewed complaint # 1103. Mr. Roush, complaint committee recommended for the Board to dismiss Complaint #1103. Mr. Owens seconded the motion. Motion carried.

The Board reviewed and discussed the Settle Agreement for Complaint 1101. Mr. Roush made a motion to accept the signed Settle Agreement from complaint 1101. Mr. Owens seconded the motion. Motion carried.

Mr. Owens recused himself from the Complaint Committee due to conflict of interest. Mr. Roush set in on the complaint committee reviews and discussions.

Update on Jory Taylor vs. KBI – Counsel, Michael West continues to present the KBI Board.

### **Board Counsel Report – Michael West**

The Board discussed whether to withdraw the proposed regulations from LRC and resubmit or to give Mr. West the guidelines to take to the analyst at LRC. Mr. Owens made a motion to withdraw the regulations from LRC. Ms. Kiser seconded the motion. Motion carried. Board members agreed for the need to call a special meeting on October 12<sup>th</sup> to finalize the regulations fore resubmission.

The board reviewed a letter from Harris J. Berman, Attorney at Law regarding Ms. Tanya Brown. Ms. Grassman stated that after a thorough review of her file, Ms. Browns last extension should be July 1, 2012. Mr. Roush made a motion to inform Ms. Tanya Brown that her last extension would be July 1, 2012-June 30, 2013. Mr. Owens seconded the motion. Motion carried.

### **Old Business**

#### **New Business**

Ms. Vicki Brown attended the KBI meeting to discuss the Full licensure that she applied for and was denied. Ms. Brown stated that she was going by the proposed regulations that stated you can take the EIPA and receive a score of 3.5 you are eligible for a full license, but those proposed regulations had not been approved by LRC yet.

Mr. West, Counsel stated to Ms. Brown that if the applicant does not meet the requirement then Counsel can not recommend approval. Mr. West informed Ms. Brown that she was entitled to an appeal under KRS Chapter 13B. Mr. West informed Ms. Brown to send the board a letter of appeal and he would set up a hearing for Ms. Brown to state her case.

The Board was informed that the KBI Directory will be ready sometime in October. No actions were taken.

Artie Grassman, Board Chair presented an e-mail that was sent to all board members and the Directors of Special Education. The purpose of the letter was to explain about Temporary Licensed Interpreters who are no longer eligible for an extension. Likewise, even though they may be retained under a different position or title, they still may not provide the services of an interpreter. No actions were taken.

#### **Application Review**

Mr. Owens recused himself on the discussion of Ms. Jessica McClenan. Mr. Roush made a motion to approve Ms. Jessica McClenan. Ms. Grassman seconded the motion. Motion carried.

The board reviewed Ms. Emily Kimbell application. Mr. Roush made a motion to approve pending Ms. Kimbell to submitting an application for licensure or CDI and 5 additional hours of ethics. Ms. Grassman seconded the motion. Motion carried.

The board recommended to refer Ms. Shannon Maggard to 201 KAR 39:070 Section (2). Ms. Grassman made a motion for Ms. Maggard to refer to 201 KAR 39:070 Section (2). Mr. Roush seconded the motion. Motion carried.

The board recommended Mr. Bob Stuckey to show proof of RID in order to approve his application.

Mr. Eddie Brinegar spoke to the board regarding his licensure. He is appealing to RID to reinstate his certification due to extenuating circumstances which occurred. Mr. Brinegar asked the board to write him a recommendation letter and a verification of maintenance of his continuing education hours. Ms. Grassman made a motion for Mr. Owens to send RID a recommendation letter and also confirming his continuing education hours. Mr. Roush seconded the motion. Motion carried.

The board reviewed Ms. Donnetta Shupe's request for an extension. Ms. Grassman made a motion to grant her request with the stipulation of 39 continuing education hours plus 9 hours of Ethics within 6 months. Eighteen (18) additional hours in order for her to apply for her last extension.

Mr. Owens made a motion to approve Audit applications as specified below:

- Gretchen Gibson - Approved
- Joseph D. Hinton - Approved
- Audrey L. Ruiz Lambert - Approved
- Garnet Meeks - Approved
- Richard E. Purnell - Approved
- Crystal S. Redmon - Approved
- Rebecca Reihm - Approved
- Erin A. Rigsby - Approved
- Joshua Rogers - Approved
- Betty M. Rosenberger - Approved
- Brooke Xan Roy - Approved
- Edi Kay Ryan - Approved
- Tami Sue Sallade - Approved
- Alisha B. Sayler - Approved
- Jacqueline Samons - Approved
- Leslie Jean Sams - Approved
- Kelli B. Sanchez - Approved
- Tina M. Savelyev - Approved
- Deborah S. Schaible - Approved
- Molly Anne Smith - Approved
- Pamela Smith - Approved

- Donna Snyder - Approved
- Edith D. Stallard - Approved
- Paula L. Stead - Approved
- Katherine Vance - Approved
- Eugene Waldrige - Approved
- Susan Mae Zarzychki - Approved

Mr. Roush seconded the motion. Motion carried

#### **Reinstatement Review**

Mr. Owens made a motion to approve the Reinstatements as specified below:

- Tanya Brown - Approved
- Cynthia Downey - Approved

Mr. Roush seconded the motion. Motion carried.

#### **Full Licensure Review**

Mr. Owens made a motion to take the following actions on the Full Licensure applications as specified below:

- Elizabeth A. Bauereis - Approved
- Michael A. Brewer - Approved
- Vicki L. Brown - Denied
- Taylor M. Freudenthal - Approved
- Jessica C. King - Approved
- Matthew Shon King - Approved
- Kimberly L. Marineau - approved
- Monical N. Mathias - Approved
- Constance Irene Meck - Approved
- Candace Williams - Denied
- Shannon Higgins - Approved

#### **Temporary Licensure Review**

Mr. Owens made a motion to take the following actions on the Temporary Licensure applications as specified below:

- Amy A. Casswaw-Lanier - Approved
- Jeremia Jay Carr - Approved
- Sheena L. Kinney - Approved
- Mandi Lynne McCann - Approved
- Courtney Nicole Nimersheim - Approved
- Katherine Claire Schmitt - Approved
- Sally Stevenson Smith - Approved
- Leah J. Weaver - Approved
- Robert C. Stuckey III - Deferred

Mr. Roush seconded the motion. Motion carried

#### **Continuing Education Review**

Mr. Owens made a motion to approve the Continuing Education application as specified below:

- Kentucky Domestic Violence Assoc. Strategies for addressing domestic violence- Approved for 3.0 hrs

Mr. Roush seconded the motion. Motion carried

**Request for Extension of Temporary License**

Mr. Owens made a motion to approve the Request for Extension of Temporary License applications as Specified below:

- Vanessa Bouland - Approved
- Colleen Bowling - Approved
- Rebecca Jane Bush- Approved
- Margaret E. Cross- Approved
- Kimberly Curtis- Approved
- Lauren Damron- Approved
- Krysten A Dekker- Approved
- Erin Frost- Approved
- Ashley Gardner- Approved
- Shameka Garrick- Approved
- Sarah S. Gibbs- Approved
- Trira F. Guisse- Approved
- Maura Hencker- Approved
- Kara Herdt - Approved
- John M. Lawlor - Approved
- Barbara J. Martin - Approved
- Katherine M. Masino - Approved
- Natasha May- Approved
- Nicole McGinnis- Approved
- Joshua McKenzie- Approved
- Rhonda McQueary - Denied
- Andree Mondor - Approved
- Janice M. Mooney- Approved
- Ginger Hoskins Moser- Approved
- Stephanie Overing- Approved
- Julie M. Piechocki- Approved
- Toshina Rice- Approved
- Monica H. Romney- Approved
- Stacia Sanders- Approved
- Ellen Frances Scott- Approved
- Gideon Lee Scott- Approved
- Nicole Scott- Approved
- Aline M. Shaw- Approved
- Cynthia Spence- Approved
- Carrie Stelmach- Approved
- Brian Tyler -Denied- Approved
- Amy Vandivier- Approved
- Sarah Walton- Approved
- Max Williamson- Approved
- Kirsten W. Zeller - - Approved

**Approval of Travel/Per Diem**

Mr. Roush made a motion to approve travel and per diem for this Board meeting. Mr. Owens seconded the motion. Motion carried.

**Adjournment**

Mr. Owens made a motion to adjourn the meeting at 2:55 p.m. Ms. Kiser seconded the motion. Motion carried.

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**Next Board Meeting Date**  
October 12, 2011 @ 1:00 p.m.

**Approved:**

Artie Grassman, Board Chair

Minutes Prepared by Karen Lockett, Board Administrator  
October 12, 2011